



Lasswade Primary School

Miss Yvonne Gemmell - Headteacher

7A Pendreich Drive

Bonnyrigg

EH19 2DU

@lasswadeps

lasswade.mgfl.net

Tel: 0131 271 4615

lasswade.ps@midlothian.gov.uk

Fax: 0131 454 9031

LASSWADE PRIMARY SCHOOL – PARENT COUNCIL MEETING – MON 24 APR 17 MINUTES

Present:

Yvonne Gemmell (Head Teacher), Johanne Watson (Deputy), Lynsey Binnie, Iain Gosman (Chair), Ann Morrison (Vice Chair), Steve Clark (Treasurer), Sharon Connelly (Secretary), Leigh Millar,, Jackie Burton, Gwen Lewis, Rachel Kemp, Lesley Scott, Rene Dryden, Sarah Falconer, Elspeth McConnell

Apologies:

Jacqueline Small, Kirsty McGregor

MINUTES OF PREVIOUS MEETING

Accepted as accurate.

Timings for agenda items are to be submitted in order to help to keep to a 8.15pm finish.

FUNDRAISING EVENTS

LGT (Tuesday 6th June at LHSC)

To be held Tuesday 6th June at High School. 7- 9 pm The LET is in place for 5-9pm.

Compare/Judges : Alan Wait, Gail Watson (TBC), Gayanne Potter (TBC) and Tommy Honour (TBC).

Posters for the event are up and the judges for the auditions have been arranged, with a meeting being held to decide the finalists on Friday 19th May.

Tickets have been agreed at £4 adults and £2 kids.

Action:

- Ann to contact Sound & Lighting department (Kevin Marr) as qualified engineering required to operate the equipment.
- Leigh to ask previous winner to be a judge
- School is to source the decoration for the stage. Volunteers will be required to decorate.
- Sharon to produce flyer for the tickets and Iain to produce the tickets.
- Sharon to collect monies and issue tickets.
- Rachel to choose medals and trophies. Budget £60.
- Sharon to arrange engraving and purchase of medals/trophies.
- Ann and Karen have agreed to come into school to coach the finalists. Date to arranged.

- Steve agreed to purchase refreshments (juice/sweets/snacks/glow sticks/water)
- Ann/Iain to liaise with school regarding photos for finalists brochure.
- Gifts for compare & judges to be purchased.

Polton Inn Community Kick Back Scheme

Iain has been in touch with Andy Fell regarding the scheme. You are able to receive a discount off your food bill or the amount can be donated to the school. The donation to the school has to be asked for.

Action:

- Iain to contact Andy requesting cards.
- Letter to be produced and issued to families, with card explaining the scheme. **WHO?**

Fundraising Update

The ideas that are to be developed are:

- Tesco Bagpacking
- Hotdog sales on last day of term. Yvonne/Parent Council to speak with Gail Irvine to see if possible or other alternatives (Healthy Eating Policy).
- Blingo – Scheduled for August/September
- Young Enterprise Scheme for upper school. Linking this into Finance topics.
- Asking younger kids what activities would they like to do
- Sponsored run

Fundraising Targets

A target of £10,000 was suggested for ipads (£310) and safe trolleys (recharge upto 30 pads overnight (£550)). Feedback from Parents Evening was that parent's didn't know how the money raised was being spent. Posters showing monies raised etc to be produced and photos of items purchased.

Style Carpets have agreed to pay for carpets for each room but we would need to pay for edging (£27.50 per room). This was agreed.

On Election Day, the school staff are going to look at resources that they would like and make wish lists.

Action:

- Yvonne to check her budgets and see if it is possible to purchase any ipads/trolleys now. Council currently have approx £3,000 available to spend.

Marie Curie

A parent and Marie Curie nurse has asked if the school would like to be affiliated with the charity, with the view of raising awareness of the activities of Hospice's etc. This would be looking at the positive message of Hospices and activities would possibly include visits from and visits to, attending Summer Fair, promotion of Daffodils, choir singing, reading to patients etc.

Action:

- Lesley to forward information to everyone.

SCHOOL BUSINESS

Headteacher update

There has been a visit by the Director of Education and Head of Schools. They have agreed that the school does not have the capacity for the incoming Nursery and P1 intake. As a result, two portacabins will be used to house 2 classes next year. The numbers for the nursery intake are rising from 30/30 but as yet, the new intake numbers have not been confirmed. As a result, there will be a delay in letters being issued to the nursery intake for 17/18 until the numbers and spaces have been finalised. These letters are normally issued end April/beginning of May.

The intake for p1 for 17/18 is currently standing at 55, meaning an extra teacher is required.

Uniforms

Ann to produce order form with deadline dates. Forms to be issued early May.

Try on sessions agreed:

Friday 5th – 12.15pm onwards – Rachel & Rene

Monday 8th – 3.15pm onwards – Leigh & Ann

Deadline is Friday 12th May.

Action:

- Ann to produce order form and check for missing stock items for trying on and prices.
- Ann and Jackie to check orders

Poltonhall Gala Day (Sunday 4th June)

A 70's theme has been suggested to tie in with the 40th anniversary of the school, but has not been confirmed. School to confirm.

A Dress Down Day is being held to raise funds for the Gala Day.

Action:

- Yvonne to ask Andy if he would be able to provide a float.
- Volunteers to decorate the float on the Sunday morning will be needed (8.30am is).

Accounts Update

Balance is currently £5,900. Awaiting receipts from Christmas parties from school, circa £1,000 and books for AR circa £2,000.

The accounts have been passed to the auditors but not yet audited.

AOB

Active School vouchers – we are accepting these until the end of June. To Tweet and put onto FB.

Food Share Charity – Yvonne has signed up to this and is hoping that the school will receive food that can be used for snack/baking etc.

Button Box – Ann is to look into this further regarding the donation old uniforms which can then be used across Midlothian.

Mini LGT will be held at a Gathering

The date of the next meeting is TBC

