



Lasswade Primary School

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PARENT COUNCIL MEETING – MON 16 NOVEMBER 2015 MINUTES

Present:

Louise Donaldson, Lynsey Stevenson, Lynsey Binnie, Ann Morrison, Iain Gosman, Steve Clark, Sharon Connelly, Gwen Lewis, Lynn Hill, Julie MacBeath,

Apologies:

Lorraine Maguire, Elaine Higgs, Andy Oag, Karen Smith, Lesley Scott, Leigh Millar, Ingrid Buchanan

MINUTES OF PREVIOUS MEETING

Accepted as accurate.

FUNDRAISING

Christmas Fair (Sat 5th Dec) at LHSC 10am – 12pm

The High School has been booked for Saturday 5th December 9.00am-2.00pm.

Tables will be sold for £15. So far only 2 confirmed with a couple to come. 2 possible staff tables. Agreed non-alcoholic Mulled Wine to be served rather than tea & coffee. Able to access the room from 9.00 til 2.00.

School & Nursery	- school - 8 tables
Tombola Adult & Child	- Lorraine & Leigh?
Homebaking	- Lesley
Refreshments	- Julie
Santa's Grotto	- Sharon
Raffle	- Pauline?
Guess Teddy	- Sam
Entrance	- Lynsey
ECO Bottles	-
Reading Patron	

Choir to sing 10.30. Reading Patron (Jonathan Myers) will be attending.

Action:

- Sharon to submit table plan once number of tables confirmed.

- Ann to email Lynsey table flyer.
- Ann to finalise flyer for tickets.
- Sharon to email school with ticket template and collect monies.
- Ann to check with Janet Hanley re Santa's Grotto decoration
- Ann to purchase Shortbread and selection boxes
- Steve to purchase soft drinks for children
- ??? to purchase mulled wine
- Julie to provide Christmas music.

Raffle

Prizes have been agreed at 1st – Laptop, 2nd £40 Foxlake voucher, 3rd - £20 LovetoShop voucher. The draw is to be made on Monday 14th December at Citizenship Gathering. Iain is printing tickets (1,000 tickets at £1 each).

Action:

- Ann/Iain to liaise with Pauline re ticket production.
- Sharon to collect ticket monies.

Calendars

Orders are coming in and monies and orders are being dealt with by school. No orders being taken at the Christmas Fair. Very few orders taken at Parent Consultation nights.

Christmas Cards

All of the cards are with the printers. They have been scanned and will be printed later in the week. Orders will be back in soon by the week ending Friday 27th November. Approximately 200 orders taken. Iain will be picking the best card design and they will receive a prize.

SCHOOL BUSINESS

Wildlife Garden

The garden will be officially opened in the springtime. Picnic event was suggested to try and encourage more to attend. The Friendship bench has been ordered and will arrive by the end of the week. Water Gems are now building the Bug Hotels. The topsoil has arrived for use during planting. Funding from Co-opertive was not successful but an award from RHS has been achieved. The council are not wanting to cut parts of the hedge in case the garden is damaged. Steve has agreed to do this.

Parent Reps

Volunteers for each year group were requested. The parents support their respective class (different class to which they have children in) in school activities, attend outings etc. Volunteers to date:

P7 – Iain / Leigh	P3 – Ann
P6 – Steve	P2 – Gwen
P5 – Lynn	P1 – Sharon
P4 – Julie	

Improving Number

We discussed how numbers for attending meetings and events could be increased. There was very few parent helpers at the disco and it was lucky that so many staff stayed for the event. A number

of suggestions were made on how to increase numbers (bring a friend to a meeting, survey monkey to find out what the barriers are, splitting the meetings and holding some during school hours, promoting the parent council in the newsletter or producing a separate one, holding more informal events and new P1 intake events etc). To be discussed further at the next meeting.

Accounts Update

The accounts have now been audited. The suggestion was made that all monies are double counted and any refunds to be issued by cheque rather than cash.

Approximately £5k in the bank account. Payments to be made for the garden, Generation Science and the Panto buses. The school asked for monies for Fishy Music, Christmas Parties (food, stage gifts, P7 party etc).

A gift is to be given to the auditor.

AOB

The date of the next meeting is Monday 18 January 2016.

Items for agenda:

- Improving numbers attending meetings and events.
- Coffee mornings
- Treasure Hunt over February half-term