

**MIDLOTHIAN COUNCIL  
EDUCATION**



**healthyschools+**  
Edinburgh and Lothians  
Stage One 2007-2010

LASSWADE PRIMARY SCHOOL  
7A PENDREICH DRIVE  
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## LASSWADE PRIMARY SCHOOL – PARENT COUNCIL MEETING – MON 17 MAR 14

### MINUTES

#### **Present:**

Sharon Connelly, Jill Doyle, Julie Fox, Claire Hadden, Gwen Lewis, Pauline McGrath, Leigh Millar, Ann Morrison, Andy Oag, Jacqueline Small, Stevie Small, Lynsey Stevenson, Clr Ian Baxter

#### **Apologies:**

Ingrid Buchanan, Rachel Kemp, Julie MacBeath, Lorraine Maguire, Gilly Marshall, Barry Phillips, Lesley Scott, Karen Smith, Lisa Watt.

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#### **MINUTES OF PREVIOUS MEETING**

Accepted as accurate.

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#### **FUNDRAISING**

##### **Summer Fayre**

It was agreed that the Fayre would be held at the school on 14<sup>th</sup> June and to be run as car boot rather than tables. £10 per car.

Previous years activities included: face painting, toys & games, snacks & juice, tombola, bouncy castle, raffle (possibly bike/scooter as main prize-children to vote), ballons, fire engine/police car, cake bake, ice poles, plant stall (nursery), 2<sup>nd</sup> hand uniforms, tea towels, handmade craft stall.

##### **Action:**

- Sharon to ask Gilly for previous years information
- LET to be applied for – Sharon to liasase with Stevie/Lisa

##### **Family Quiz**

Lynsey to provide previously used quiz as starting point.

Quiz master still required

Possible prizes discussed: Cinema/bowling voucher, book voucher – to be confirmed once numbers confirmed for night.

**Action:**

- Lesley to prepare flyer, to be distributed after Easter holiday
- LET to be applied for – Sharon to speak with Stevie/Lisa
- Lynsey to order Fairtrade tea & coffee
- Pauline to obtain juice & biscuits.

**Updating Parent Council information on school website**

Some of the information on the school site relates to 2012/2013.

**Action**

- Lynsey to check with Lesley as what needs updating
  - Pauline to forward newsletters to Lynsey to include on school site.
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**SCHOOL BUSINESS****Teacher Vacancies/Interviews**

Interviews being held on Tuesday 25<sup>th</sup> March for P7 (permanent) and P2 (maternity cover) positions.

**Action:**

- Ann volunteered to attend, but to be confirmed.

**Poltonhall Gala Day**

Jill confirmed that it was being held on Sunday 1<sup>st</sup> June. All schools in the area are being encouraged to get involved.

Andy has agreed to provide the float. No theme has been agreed for the decoration. Volunteers sought to help with this. A project group was suggested for this.

Stalls will be available to hire for £20.

A 'Dunk Tank' will be available to every school for one hour, with all money raised going to the school. Volunteer required.

**Buildings**

Julie gave an update on the various outstanding repairs & maintenance works outstanding. Stevie confirmed that that council have not replied to a number of letters regarding these issues.

**Action:**

- Stevie to forward letters to Ian to take up.
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**TREASURERS UPDATE**

Account balance approx. £1,100.

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**AOB****Midlothian Grant for Parent Councils**

Stevie to submit application to Kevin Maguire for grant, which is then included within the schools budget.

**Uniforms**

Order form to be sent out after Easter with a view to placing the main order May.

**Tea Towels**

Minimum order required of 50 per class, currently only 41 across the school. It was agreed that no

further orders would be place due to insufficient demand. Any monies received would be returned.

**Jamie Oliver Hamper**

Leigh to provide Julie with a new form to send out to raffle the hamper.

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**The date of the next meeting is Thursday 24<sup>th</sup> April 2014**