

LPS Parent Council Meeting Monday 28th May

Present:

Julie Fox (HT), Jill Doyle (DHT), Chris Rae (Principal Teacher), Yvonne Dickson, Lynsey Stevenson (Class Teacher), Gilly Marshall (Chair), Leigh Miller, Gillian Lyall, Lesley Scott, Ann Morrison, Jacqueline Small, Lisa Watt (Treasurer)

Apologies:

Karen Smith, Ingrid Buchanan, Lorraine Maguire, Julie MacBeath, Elaine Bannerman, Louie Milliken

Guest:

Colin Beattie MSP

Previous Minutes

Minutes from last meeting were approved

Accounts

Account currently sitting at £648.10 following transfer of £2000 to school. Julie confirmed that this money will be used to cover the majority of the costs of 10 i-pads the school have purchased.

Uniform orders are progressing well with almost £6000 to be paid into the account, once invoices are paid we expect to make a profit of c£700.

Confirmed that we would donate £150 to P7 organisers as a contribution to their end of term activity. A separate meeting being held 30th May. Gillian to provide update to Gilly.

Actions Arising

Yvonne to update thermometer with i-pad detail
Gillian to provide update of P7 meeting to Gilly

Uniforms

Ann advised that orders have progressed well with those missing the deadline being routed to the website. Delivery of the order is expected in the next couple of weeks.

Some of the Thomson items have also been sold.

Parents of new P1 pupils will have the opportunity to order "house" t-shirts as part of the "meet the teacher" event 14th June.

How Well Do You Know Your School? – Playback

Summary of progress to date provided. Agreed that activity will be picked up in earnest in the new school term with Parent Council profile raised at "meet the teacher" sessions.

Julie asked Yvonne to summarise status for inclusion in the newsletter.

Actions Arising

Yvonne to provide bullet summary of status to Julie

Staffing/Class Update

Julie confirmed that she will be updating parents with regard to the number of classes (14) for next term & the number of staff vacancies (6) to be filled.

It was confirmed that Lynsey is moving to Hawthornden.

Recruitment of vacancies are underway in conjunction with Bonnyrigg Primary School. Planning has been undertaken to minimise pupil impact & ensure that new teachers have a strong support network in place, ideally working alongside an established teacher.

The impact of 14 classes was discussed at length. While the school was built with 14 classes in mind this was prior to the introduction of IT suites & the use of active learning. Julie confirmed that she had discussed options with Steven Small the local Business Manager & that the only short-term option available was to lose current “quiet room” space (currently used for supported learning predominately) to make a stand-alone classroom. It is likely that a P3 or P4 class will use this space.

This places pressure on the 2 remaining quiet areas which are already tightly time managed & the expectation is that there will be an impact on pupils because of the loss of space.

Storage is also significantly impacted as a result of this change.

Longer term options such as temporary cabins, extension & new school were discussed. School does not currently feature as priority for replacement but there are building challenges & urgent roofing repairs are required. Colin Beattie confirmed that he would review pupil projects & tour the school to understand its current state. He confirmed that he would be happy to champion replacement if appropriate.

Actions Arising

Colin & Julie to agree tour of school & subsequent next steps

Wildlife Garden

Thanks extended to Jacqueline for the effort & hard-work she has put into transforming the garden.

Jacqueline advised that a parent contact who is a manager at Dobbies has confirmed that they would like to source/donate the tree for Jude. This is currently being progressed.

Colin suggested that we may like to get in touch with Landscaping Services at Midlothian Council with regard to further support. James Kinch is the contact, Jacqueline to call.

Actions Arising

Jacqueline to contact Landscaping Services

Award for All Grant

Julie confirmed that a grant of £7680 had been secured. The pupils have been consulted with regard to the design & placement of a tyre park & the remaining funds will be used to develop a traverse wall once a suitable location is identified.

Forthcoming Events

Poltonhall Gala Day

Volunteers to help decorate the float (truck) would be useful c. 10.30 am at school. Ann to mention on Facebook.

P7 Disco

Planning meeting scheduled 30th May. Gillian to provide update to Gilly re: logistics.

Disco organised at Bonnyrigg Bowling Club Thursday 28th June. Disco to be sourced.

Actions Arising

Ann to mention helpers required on Facebook.

Olympic Torch

It is now expected that the road of the torch route will be fully closed with spectator space on 1 half. Consultation with wider schools group & Road Safety Officers suggest that it should be possible for pupils to be taken to see the torch. This is subject to enough parent volunteers being available to support & supervise (c50 required for full school).

Quickest route suggested as being through Broomieknowe Golf Course. Julie to contact organisers to see if schools designated spectator area can be close to this point.

c. 14 P6 pupils have been selected to attend an event at Mauricewood. A mini-bus & driver has been arranged.

Leigh offered to contact the "local heroes" initiative through her work to see if a school visit can be arranged.

Actions Arising

Julie to suggest preferred spectator spot

Leigh to update on "local hero" progress

Summer Fair

Date confirmed as 16/06/12.

Let confirmed with no fee mentioned. All areas booked 9-1.

Bouncy Castle arranged (£100 to be paid on the day). Supplier to provide long extension cable. Gilly confirmed that our insurance cover is satisfactory.

Car-boot flyer has been issued to parents with 2 of the c40 pitches booked. Karen has confirmed that she will co-ordinate individuals on the day. A review of take-up will be required to allow further promotion.

Gilly will prepare a note requesting:

- Home baking
- Tombola (adult, child, bottle)
- Plant cuttings
- Uniform donations (allow time for washing pre-sale)

The following items are confirmed:

- Face painting/tattoos – Rangers to run stall
- First aid – Jenny Simpson confirmed
- Food – Chris has arranged hot dogs & rolls (post meeting it has been confirmed that vegetarian hot dogs will also be available)
- Balloon modelling – Mr Ross (Leigh to check requirements re: float/profits from his stall)
- Tables are being sourced from Pitcairn & Neil Milliken will transport

Stalls/Support:

- Home baking – Miss Garraway & Ingrid
- Toys – Jacqueline (**additional support required**)
- Plants – Jill & Lesley (**additional support required if arranging “plant your own” section**)
- Balloon punchballs/Craft – Gillian (**additional support required**)
- Tombola – Julie MacB, Elaine, Lorraine
- Bouncy Castle – Alan & Mr Henderson
- Obstacles – **suitable P7s to be identified**
- Face painting – Rangers & Lynsey
- Uniforms – Ann & Lorna
- Coconut Shy – Lisa
- Lucky lollies – **box/lollies to be sourced/stall owner required**
- Teas, coffees, hot-dogs, ice poles – Chris, Yvonne & Gilly (**additional support required**)

Floats to be prepared for all stalls. Stall owners to bring own tubs for floats.

The following items have still to be confirmed:

Fire engine/Police Car – Ann & Chris are continuing conversations

Frankie & Benny's – contact with Head Office & local branch ongoing

Obstacle course to be developed

Actions Arising

Gilly/Karen/Julie to liaise re Car boot take up & any additional advertising e.g. flyers to local primary schools, posters for shops, signs for the road

Gilly to prepare flyer for donations (as above)

Lucky lollies stall owner to be confirmed & lollies sourced

Chris/Lynsey to confirm P7s to man obstacle course

Lisa to prepare floats

Julie to arrange for suitable craft to be found for making on the day

Chris/Ann - Fire Engine/Police Car to be confirmed

Gilly - Frankie & Benny's update required

Mrs Campbell to design Obstacles

Yvonne to buy cups c.300 & napkins at Costco

Gillian to buy juice/water c.300, ice poles c.300, mustard & ketchup

Volunteers required 15/06/12 from 10.30 onwards

Stall owners to bring tubs for floats

Ann to arrange event invite on Facebook

Next Meeting: TBC